

PRESERVATION ALLIANCE OF SPRING LAKE, INC.
BYLAWS
(As of Spring 2010)

ARTICLE I - NAME

The name of the organization shall be: The Preservation Alliance of Spring Lake, Inc.

ARTICLE II - MISSION STATEMENT

To foster appreciation and proactive planning for preservation of Spring Lake's unique architectural, cultural and natural significance.

ARTICLE III - MEMBERSHIP

The Preservation Alliance welcomes all parties to their membership.

ARTICLE IV - BOARD OF TRUSTEES

Section 1. There shall be a Board of Trustees (hereafter referred to as the Board) of eleven to fifteen (11 to 15) members consisting of the six officers, and five (5) to nine (9) directors-at-large who shall be Active voting members of the Alliance and elected by the membership for a term of three (3) years or a portion thereof to create classes of approximately equal members in each year's class. The immediate past president shall act in an ex-officio capacity without voting rights.

Section 2. The President shall preside at all board meetings. In the absence of the President, the First Vice-President shall preside. In the absence of both, the second vice-president shall

preside.

Section 3. The Board shall meet at least once each quarter or more frequently, at such times as the President, or any four (4) of the members may direct. A majority of the board shall constitute a quorum.

Section 4. The Board shall be the policy body of the Alliance.

Section 5. The Board shall authorize all disbursements from the Treasury.

Section 6. The Board of Trustees shall act pursuant to the laws of the State of New Jersey, specifically N.J.S.15:1-7.

Section 7. The President of the Board shall appoint a Nominating Committee of five (5) by March 1 of each year and shall be a non-voting member of that committee.

ARTICLE V - OFFICERS AND COMMITTEES

Section 1. Officers of the Alliance shall consist of President, First Vice-president, Second Vice-president, Secretary, Corresponding Secretary and Treasurer. The President and Secretary shall be elected by the General Membership at the Annual Meeting for terms of two (2) years. The remaining officers shall be elected by the General Membership at the Annual Meeting in the alternate years for terms of two (2) years. Their duties shall be as follows:

(a) President:

1. Shall preside at all meetings of the Preservation Alliance

2. Shall appoint all committees and be ex-officio member of all committees, except the Nominating Committee.

3. Shall prepare an annual report to be presented at the Annual Meeting.

(b) First Vice-president:

1. Shall perform the duties of the President in his/her absence and such other duties assigned by the President, as well as the usual duties pertaining to the office of Vice-president.

(c) Second Vice-president:

1. Shall perform the duties of the President in the absence of the President and the First Vice-president and such other duties assigned by the President.

(d) Secretary:

Shall keep a book of minutes in which shall be recorded the business proceedings of the Alliance and a record of the attendance at the meetings and perform such other duties as the office shall require.

(e) Corresponding Secretary:

Shall handle notices, correspondence and perform such other duties as the office shall require.

(f) Treasurer:

1. Shall keep the accounts of the Preservation Alliance in a book belonging to the alliance which shall be open for inspection of the Board at all times. The Treasurer shall send out all bills

and receive and disburse the funds of the Alliance, under the Board of Trustees and report to the Board regularly. At each Annual Meeting a complete financial report of the Alliance shall be presented.

Section 3. Committees shall be appointed by the President as required. They may include but are not limited to as needed:

- (a) Membership-maintain accurate name and address records of membership and payment of dues.
- (b) Program
- (c) By-laws
- (d) Publicity
- (e) Ways and Means
- (f) Communications
- (g) Community Relations

ARTICLE VI-MEETINGS

Section 1. General Meetings shall be held twice a year (Spring and Fall) or more often, if desired. The Spring meeting shall be the Annual Meeting.

Section 2. The President may call such other membership meetings at his/her discretion.

Section 3. The Board of Trustees shall meet on the third Thursday of every month, or as desired by the President. Members are welcome to attend Board meetings.

ARTICLE VII-NOMINATING AND ELECTION

Section 1. At the Annual Meeting, it shall be the duty of the Nominating Committee to submit the names of nominees for election of President and Secretary to serve for two (2) years. All other officers will be elected in alternate years to serve for terms of two (2) years. It shall also be the duty of the Nominating Committee to conduct the election. Nothing herein contained shall be deemed to prevent further nominations from the floor. Trustees shall be selected for terms of three (3) years or such length of term to maintain three (3) approximately equal classes.

Section 2. Newly elected Trustees and Officers shall assume their duties of office immediately following the Annual Meeting.

Section 3. Vacancies in any office shall be filled by the Board until the next Annual Meeting of the Alliance.

ARTICLE VIII-FISCAL REGULATIONS

Section 1. Fiscal Records:

(a) The fiscal year of the Alliance shall begin on July 1st of each year.

(b) The Treasurer shall keep a record of all income, contributions and disbursements.

(c) All contributions to the Alliance shall be recorded as Gifts and shall be properly credited to the establishment, organization, corporation, or person making the gift.

(d) Disbursements of charitable donations will be approved by

the Board.

ARTICLE IX-AMENDMENTS

Section 1. Amendments to the By-laws shall be proposed in writing to members on ten (10) days notice by the By-laws Committee and shall become effective upon:

(a) Ratification by two-thirds vote of the Board, and

(b) Approval by a two-thirds vote of the Members of the Alliance present at any annual or special meeting of members with notice given prior to the meeting at least ten (10) days preceding adoption.

ARTICLE X-GENERAL

Section 1 - All meetings shall be conducted according to Roberts Rules of Order. A majority of Trustees shall constitute a quorum for the transaction of business. A majority vote shall determine all questions. No proxies are permitted.

Section 2 - The discussion of partisan politics is prohibited.

ARTICLE XI - DUES

Section 1 - Each Active Member shall pay annual dues of \$35 - Individual/Family, \$100 - business, \$250 - Life membership

ARTICLE XII - VOTING

Section 1 - All Active Members in good standing are eligible to vote. Membership is defined in Article III of the Constitution.

ARTICLE XIII - DISSOLUTION

Section 1 - If the organization is hereafter dissolved, its assets shall be distributed only to such organizations as exist for similar educational and charitable purposes and are approved non-profit tax-exempt corporations under the provisions of Section 501(c) (3) of the Internal Revenue Code.



PETER G. SAKLAS

TREASURER